**附件1：回执 & 酒店预订单**

**Confirmation Letter of Attendance & Hotel Reservation Form**

如您计划参加本次研讨会，请填写下面的参会回执；如您还需要会务组帮您预订会议酒店的住宿，请同时填写酒店预订单。填写完毕后请于2016年4月30日前以电子邮件形式发送至seminar\_insurance@126.com。

Please fill the Confirmation Letter of Attendance if you are willing to attend the seminar, and fill the Hotel Reservation Form as well if you need a room reservation in Bayshore Hotel Dalian, then send the Form to us (seminar\_insurance@126.com) by 30th April, 2016.

|  |
| --- |
| **参会回执/Confirmation Letter of Attendance** |
| **姓名/Name** |  | **性别/Gender** |  |
| **单位/Workplace** |  | **职务/Title** |  |
| **地址和邮编****Address & Zip** |  |
| **电话/Tel** |  | **传真/Fax** |  |
| **电子邮箱/E-mail** |  |
| **论文题目****Topic of Paper** |  |
| **是否参加校船游览** |  | **备注/Other Request** |  |
| **酒 店 预 订 单/ Hotel Reservation Form** |
| **客房类型****Room Type** | **房价****Rate** | **房间数****Number of Rooms** | **备注/Other Request** |
| **大床房****Double room** | **590元/天** |  |  |
| **标间****Twin room** | **450元/天** |  |
| **入住日期****Arrival Date** |  |
| **离开日期****Departure Date** |  |